

**DON - Diocesan Office Newsletter, January 2012**

The Diocese of Peterborough, The Palace, Peterborough PE1 1YB. Tel: 01733 887000

An email for churchwardens, PCC secretaries & treasurers, planned giving officers, parish safeguarding officers, clergy & licensed lay ministers in the Diocese of Peterborough.

**IN THIS ISSUE:**

- ◆ Finance and administration ◆ People news ◆ Notices ◆ Lent resources
- ◆ Parish noticeboard ◆ Events ◆ Website links

**FINANCE AND ADMINISTRATION****Annual statistics**

Paul Adams has sent an email to stipendiary clergy, treasurers, and contacts nominated by parishes, explaining how to submit your annual statistics online, which is required this year. If you are in one of these groups but appear not to have received the email, please contact Paul: [paul.adams@peterborough-diocese.org.uk](mailto:paul.adams@peterborough-diocese.org.uk), 01604 887071.

**Church of England launches a new service to help parishes save £10 million**

Each year parishes spend over £200 million, in addition to paying for clergy and local ministry. Until now, parishes have had to largely buy independently without being able to benefit from our overall purchasing power. The new Parish Buying service aims to change that. The service is provided by national and diocesan colleagues working in partnership, and offers a range of competitive national deals specifically negotiated for parishes. These include energy (electricity / gas / oil), office products, photocopying, IT software and fire safety, all focussed on saving parishes time and money! You will also find a range of buying guides which include helpful tips and advice, all of which seek to help parishes buy with confidence and also be better stewards in their spending. To find out more please visit and register at: [www.parishbuying.org.uk](http://www.parishbuying.org.uk) or email

[procurement@churchofengland.org](mailto:procurement@churchofengland.org) or call 0800 368 0887. A leaflet about the scheme is also at: [www.peterborough-diocese.org.uk/downloads/parishbuying.pdf](http://www.peterborough-diocese.org.uk/downloads/parishbuying.pdf)

**Churches must provide Employers' Reference Number, or exemption proof**

All churches in the UK have until 31 March 2012 to provide information needed by the new Employers' Liability Tracing Office (ELTO). ELTO is the independent organisation responsible for holding records of all employers' liability insurance policies. All churches with employees are required to inform their employers' liability insurer of their employers' reference number (ERN). This number is issued to a church by HM Revenue and Customs and is sometimes known as Employer PAYE Reference and appears on forms such as P45s, P60s and P11Ds. If a church has been exempted from holding an ERN (because it does not employ staff or does not employ them for sufficient hours) its insurer will need to know this. For more information see: [www.ecclesiastical.com/churchmatters/elto](http://www.ecclesiastical.com/churchmatters/elto) or contact ELTO on 0845 165 2805 or [enquiries@elto.org.uk](mailto:enquiries@elto.org.uk).

**Updated Gift Aid booklet available free**

Data Developments have updated their useful free Gift Aid booklet in the light of recent changes in the HMRC Gift Aid regulations. You can find it at: [www.datadevelopments.co.uk/GiftaidfullV2.pdf](http://www.datadevelopments.co.uk/GiftaidfullV2.pdf). There is also an updated Gift Aid checklist at: [www.datadevelopments.co.uk/GiftAidchecklistV2.pdf](http://www.datadevelopments.co.uk/GiftAidchecklistV2.pdf)

**Grants for Parish Community Engagement – CCF's new focus for 2012 onwards**

A new funding focus to support bridge building church community projects has been approved by the Church and Community Fund (CCF) for an initial three years, from January 2012. The funding is for projects concerned with neighbourhood renewal, community projects with church growth at their core and to support replication of successful community projects that can easily be copied and rolled out elsewhere. Grants between £10,000 and £20,000 can be applied for online through the CCF website [www.ccfund.org.uk](http://www.ccfund.org.uk), with grants of more than £20,000 being offered for replicating successful community engagement.

## PEOPLE NEWS



**Bishop Donald** is currently in our link diocese of Bungoma, Kenya, with a group of curates, plus Link Officer Clive Evans. This photo was taken on Sunday when Bishop Donald laid a foundation stone at Namwesi Church. The group are in Bungoma until 25th January. Please continue to remember them in your prayers. Photo: Rodgers Wafula

### **New Diocesan Reader Candidate Secretary**

Phillip Hutchinson has stepped down from the role of Reader Candidate Secretary. The new Reader Candidate Secretary is Mrs Val Bedwell, 130 Hawthorne Road, Kettering NN15 7HU. Tel: 01536 417341, email [valeri64uk@yahoo.co.uk](mailto:valeri64uk@yahoo.co.uk)

### **Vacancy: Church Urban Fund Link Officer , a mission focussed ministry opportunity**

The Church Urban Fund is still giving starter grants for projects in areas of multiple deprivation (not just urban) and it is working closely with the charity Church Action on Poverty to tackle the issues of poverty and the ever widening gap between rich and poor in this country. Due to the retirement of the current officer, the diocese is seeking a new CUF Link Officer to support projects applying for CUF funding and to champion issues of poverty. Further details of this voluntary post within the diocese can be obtained from Robert Hill, Bishops Officer: Mission in Society. [robert.hill@peterborough-diocese.org.uk](mailto:robert.hill@peterborough-diocese.org.uk) 01536 523603.

### **Vacancy: St Matthew's Church, Northampton, Children's and Families Worker (full time)**

Salary range £20 - 25,000. A new post with many exciting opportunities to champion the role of children within the life of the parish community, and to promote their spiritual formation and growth. You will be an enthusiastic advocate for children's ministry who can demonstrate an ability to inform, motivate and inspire adults. Details and application form from The Parish Office, 27A The Drive, Kingsley, Northampton NN1 4RY. Tel: 01604 791251, email: [office@stmatthews-northampton.org.uk](mailto:office@stmatthews-northampton.org.uk). Closing date: 27 January 2012. Interviews: week of 6 February 2012. Subject to CRB Enhanced Disclosure.

### **Vacancy: Hope into Action Female Project Worker (Peterborough)**

25 hours per week, salary: £11,245. Hope into Action is a charity set up to work with churches to house the vulnerable. They are working in partnership with 3 churches to run a female house for vulnerable women and seek a Female Project Worker to: pray for and be a strong Christian witness to the clients and church; support and lead the client on a journey from referral to exit following agreed procedures, needs assessments, support plans etc; liaise with, advise and support the local church to provide prayer, community, and mentoring/discipleship to the house clients; ensure, in liaison with the church, the management, furnishing and maintenance of the house. For more details and an application pack email: [admin@hopeintoaction.org.uk](mailto:admin@hopeintoaction.org.uk). Closing date, 3rd February.

**For clergy appointment announcements** see: [www.peterborough-diocese.org.uk/appointments.htm](http://www.peterborough-diocese.org.uk/appointments.htm)

**For current clergy vacancies** see: [www.peterborough-diocese.org.uk/people/vacancies.htm](http://www.peterborough-diocese.org.uk/people/vacancies.htm)

## NOTICES

### **Churches encouraged to celebrate The Queen's Diamond Jubilee**

The Church of England is encouraging parishes to engage with communities to celebrate The Queen's Diamond Jubilee by participating in two national initiatives – The Big Jubilee Lunch and The Big Thank You. The Big Jubilee Lunch will see millions across the country joining together to have lunch on the afternoon of Sunday 3 June. You can register your Big Lunch at [www.thebiglunch.com](http://www.thebiglunch.com), or join in with one already registered. The website also suggests sources of funding for your event at [www.thebiglunch.com/join-in/funding.php](http://www.thebiglunch.com/join-in/funding.php)



The Big Thank You gives people an opportunity to say a personal thank you to The Queen for 60 years of service. The public will be invited to add their signature and well wishes to a letter to Her Majesty The Queen signed by each diocesan bishop and made available for personal thank-yous in participating cathedrals and churches. More details of this will follow in due course, but in the meantime see: [www.diamondjubilee.churchofengland.org](http://www.diamondjubilee.churchofengland.org)

### **Olympic bellringing, 27 July**

On 27 July 2012 at 8am all the bells across the UK will be rung for 3 minutes to ring in the first day of the London 2012 Olympic and Paralympic Games and welcome the 206 Olympic and Paralympic Nations to the UK. As bells are rung they will create a unique musical phenomena by Turner Prize-winning artist Martin Creed entitled *Work No 1197: All the bells in the country rung as quickly and as loudly as possible for three minutes*. The performance is part of the London 2012 Festival, the finale of the Cultural Olympiad. For more information about how to take part go to: [www.allthebells.com/](http://www.allthebells.com/)



### ACTS 435 – the Archbishop of York's online giving charity

The ACTS 435 website is the place of exchange where generous givers are linked with specific requests and know that their donations will help directly. Churches can log requests for help for those in need. For details see [www.acts435.org.uk](http://www.acts435.org.uk)

### Bridging the gap between faith and work

Visit [www.icf-online.org](http://www.icf-online.org) for resources for prayer and worship to help parishes and individuals relate their Christian faith to everyday life. Running at present is a daily reflection for working people for Advent. Other helpful resources are a weekly prayer for those engaged in a wide variety of occupations, a Christian perspective on topical issues such as 'Should Christians strike?', the occupation at St Pauls and the current economic crisis, information about ICF publications (including the latest book: The Big Society: ten questions for churches), short features suitable for inclusion in parish magazines and a regular feature offering ways into the Sunday lectionary readings from the world of work.

### £10,000 prize for commissioning new art for parish churches

Parishes throughout England can apply for a £10,000 prize for the best developed proposal for commissioning a new work of art for their church. The Church Buildings Council prize, funded by The Jerusalem Trust, will be offered for a well prepared proposal, not for a particular artwork. It is essential that applicants use the process outlined in the Council's new publication "Commissioning New Art for Churches" which is available at [www.churchcare.co.uk/pdf\\_view.php?id=255](http://www.churchcare.co.uk/pdf_view.php?id=255) (or from Paul Middleton, in the DAC Office, [dac@peterborough-diocese.org.uk](mailto:dac@peterborough-diocese.org.uk)). The first stage deadline is 29 February 2012. Full details are at [www.churchcare.co.uk/](http://www.churchcare.co.uk/)

### Design a Church Chair competition

The Church of England is running a competition for design students, leading designers, manufacturers and contractors to design new church seating. The Church of England is responsible for 16,000 parish churches, 12,500 of which are listed, and aspires to the highest quality design for new chairs. The competition has categories for students and recent graduates, and for other designers. Entries must be submitted by 30 March 2012, and the results will be announced at an awards ceremony on 14 June at St John's Church, Hyde Park accompanied by an exhibition of finalists' chairs. Details are at: [www.churchcare.co.uk/pdf\\_view.php?id=287](http://www.churchcare.co.uk/pdf_view.php?id=287)

### Church Urban Fund: Tackling Poverty 2012 Conference, 18 April

10.30am – 4pm at St Georges, Great George Street, Leeds LS1 3BR. Cost: £10. Travel bursary available. Main speakers are John Sentamu, Archbishop of York and John Bell of the Iona Community. Details at: <http://tacklingpoverty2012.eventbrite.com/> or phone 020 7898 1652.



### Christian Aid Cathedrals to Coast cycle challenge

Two day sponsored cycle ride in aid of Christian Aid, on 22 and 23 September. 150 miles from Esher Common, Greater London to Weymouth. £50 registration fee will secure a place and all participants are asked to raise a minimum sponsorship of £350. For details see [www.christianaid.org.uk/events](http://www.christianaid.org.uk/events)

### The Luther Tour, 4-10 September

Tour to include four UNESCO World Heritage sites, lectures throughout. [www.luthertour.com](http://www.luthertour.com), 020 8530 3029.

### Pilgrimage / tour of Malta, 18-25 April 2012

The Revd Peter and Carol Paine invite you to join them on a pilgrimage/tour of Malta where St Paul was shipwrecked on his final journey to Rome. Travelling with Worldwide Christian Travel. £1095pp inc. Details from 01704 809517 or [peterspaine@gmail.com](mailto:peterspaine@gmail.com).

### Real Easter Egg 2012 Campaign

Congregations are being asked to support the Real Easter Egg 2012 campaign after supermarkets failed to order sufficient quantities of the UK's only faith Easter egg, despite overwhelming demand from their Christian customers last Easter. Orders, for packs of 12, may be placed at [www.realeasteregg.co.uk/order-eggs](http://www.realeasteregg.co.uk/order-eggs)

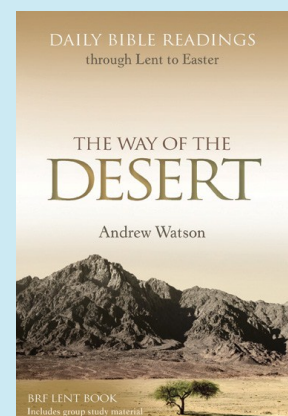
## LENT RESOURCES

### Bishop Donald's recommended Lent book

The Way of the Desert by Andrew Watson, Bishop of Aston, published by BRF [www.brfonline.org.uk/9781841017983/](http://www.brfonline.org.uk/9781841017983/). It is "easy to read but with deep encouragement and challenge, it will keep its readers close to the heart of the season", says Bishop Donald.

### Christian Conversation for Lent

A short series of conversations open for all to join in will take place on Thursdays at 7.30pm at Bouverie Court, Northampton, as follows: 23 February, Interfaith dialogue: Do we still need it? Introduced by Sean Oliver-Dee, Bishops Officer for Inter-religious issues. 1 March, The Right to Die: Assisted Suicide and Euthanasia Introduced by Revd Dr John Smith. 29 March, Faith at Work: Does God come to work with you? The diocesan 'Faith at Work' group will lead this discussion. Free of charge. No booking is required. For further details contact Robert Hill on 01536 523603, [Robert.hill@peterborough-diocese.org.uk](mailto:Robert.hill@peterborough-diocese.org.uk) or see [www.peterborough-diocese.org.uk/downloads/lentconversations.pdf](http://www.peterborough-diocese.org.uk/downloads/lentconversations.pdf)



### **Lent course: Experiencing God's Love**

Christ's unconditional love is illustrated through a mix of popular television programmes, films and Christian songs, activities, times of sharing, and prayer and scripture, in this five-session Lent course compiled by the Bishop of Sheffield, the Rt Revd Steven Croft. It is published by Church House Publishing. For further information see [www.churchofengland.org/media-centre/news/2012/01/lent-course-uses-reality-tv-as-modern-day-parables.aspx](http://www.churchofengland.org/media-centre/news/2012/01/lent-course-uses-reality-tv-as-modern-day-parables.aspx)

### **Daily meditations for Lent from USPG**

Join USPG on a 40-day devotional journey of peace by taking ten minutes a day to reflect on the verse or quote in whichever way is most helpful for you. For more details see: [www.uspg.ie/resource.php?id=55](http://www.uspg.ie/resource.php?id=55)

### **Lent resources from Water Aid**

WaterAid is asking congregations across the country to collect Jars of Change for jars of water this Lent. There are lots of free Lent resources to get your church involved including posters, presentations and Sunday school resources at [www.wateraid.org/lentresources](http://www.wateraid.org/lentresources)

## **PARISH NOTICEBOARD**

### **Wanted: copies of *Christ and the Chocolaterie: A Lent Course* by Hilary Brand**

A house group at Peterborough St John's is looking for six copies of this book, based on the film *Chocolat*, to use during Lent. It appears to be awaiting a reprint. If anyone has a copy they would be prepared to sell or lend, please contact Tony Pickering, [thepickerings277@btinternet.com](mailto:thepickerings277@btinternet.com)

## **EVENTS**

### **Until 26 January, Christian Aid: Poverty Exhibition**

Christian Aid's sculpture exhibition at Peterborough Cathedral. Special events during the exhibition include a Fairtrade Wine Tasting (24 January). For full details see [www.peterborough-diocese.org.uk/downloads/christianaidexhib.jpg](http://www.peterborough-diocese.org.uk/downloads/christianaidexhib.jpg) or call 01733 345755.

### **Saturday 28 January, Peterborough Pilgrims to Santiago Gathering**

12 noon at St Mary's, Far Cotton, Northampton. Celebrant, Bishop Lindsay Urwin. Service followed by lunch and AGM of Peterborough Pilgrims to Santiago. All welcome. For details contact the Revd Ian Holdsworth on 01604 761104, [ianholdsworth@aol.com](mailto:ianholdsworth@aol.com)

### **13 February - 18 March, Snowdrop Spectacular at Launde Abbey**

The Abbey is open daily from 2 – 4pm for visitors to stroll through the gardens and enjoy the magnificent display of snowdrops. Tea, scones and jam available. Tel: 01572 717254, [www.launde.org.uk](http://www.launde.org.uk)

### **Saturday 10 March, "The strength to be human" a day on healing**

10am - 4pm at Peterborough Cathedral and St John's, Peterborough. A collaboration between Acorn Christian Healing, The Guild of Health, Peterborough Cathedral and St John's Church, Peterborough. £20 / £15 unwaged. For full details see: [www.peterborough-diocese.org.uk/downloads/healingday12.pdf](http://www.peterborough-diocese.org.uk/downloads/healingday12.pdf)

### **Quiet days and retreats at Launde Abbey**

For full details of the programme at Launde Abbey see: [www.laundeabbey.org.uk/wp-content/uploads/2011/12/Launde-Brochure-2012-web.pdf](http://www.laundeabbey.org.uk/wp-content/uploads/2011/12/Launde-Brochure-2012-web.pdf)

## **Saturday 17 March**

## **Bishop's Bible Day**

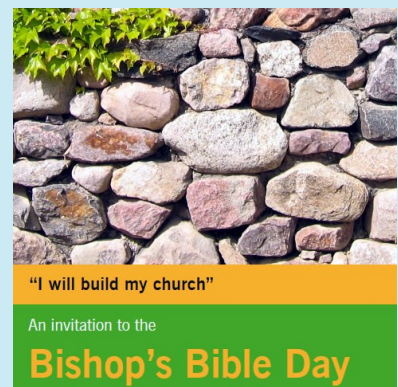
### **Theme: "I will build my church"**

9.30am - 4pm at Northampton High School.

A day of teaching from Bishop Donald and others, with a wide range of workshops to appeal to anyone who uses the Bible in their ministry (or would like to).

Full details are at:

[www.peterborough-diocese.org.uk/bibleday12.pdf](http://www.peterborough-diocese.org.uk/bibleday12.pdf)



## **WEBSITE LINKS**

DIocese: [www.peterborough-diocese.org.uk](http://www.peterborough-diocese.org.uk)

DIocesan ANTI-CLASH DIARY: [www.peterborough-diocese.org.uk/downloads/DIARY.pdf](http://www.peterborough-diocese.org.uk/downloads/DIARY.pdf)

SCHOOLS: [www.peterborough-education.org.uk](http://www.peterborough-education.org.uk)

REGISTRY: [www.peterboroughdiocesanregistry.co.uk](http://www.peterboroughdiocesanregistry.co.uk)