**METAL ROOF COVERING THEFT**

**(incl. HERITAGE CRIME)**

**INCIDENT REPORT FORM**

This form is to be used to record all incidents of lead and metal theft, such as roof coverings, downpipes or gutters. It can also be used to capture other heritage crime. This will help the Diocesan Advisory Committee (DAC) to inform other parishes and keep accurate records to aid the police. Please complete this form if you experience an incident and send it to Historic Churches Support Officer, copied to the DAC Secretary if by email (preferred), or by post.

|  |  |  |
| --- | --- | --- |
| **Parish:**  | **Church:** | **Post Code:** |
| **Deanery:** | **Archdeaconry:**Oakham **[ ]** Northampton **[ ]** |

**Incident details**

Date of incident**:** **………………………………………** dd/mm/yyyy

Attempt? **[ ]**

Theft?  **[ ]**

What has been stolen/damaged? *(e.g. 2/3 of south aisle lead; one downpipe broken):***………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………**

Details of roof coverings *(material stolen and what remains/where)*:

**…………………………………………………………………………………………………**

Have you informed the Police? **[ ]** Police Crime Number: **…………………..………**

**Church Details**

|  |  |
| --- | --- |
| Roof Alarm? **[ ]** | Rural **[ ]** |
| Smart Water? **[ ]** | City **[ ]** |
| Church Insurer: **……………………….** | Town  **[ ]** |

**Please send your form(s) as follows:**

**By email:** jon.breckon@peterborough-diocese.org.uk

*(copied to)*Sally.vanderSterren@peterborough-diocese.org.uk

**By post:** The Historic Churches Support Officer, The Diocesan Office, The Palace, Peterborough, PE1 1YB